

Full Wedding Planning Package

Did you just say "Yes!!" - and then realize that your schedule is just too busy to then have to worry about planning a wedding? We've got you covered! In this package you get to sit down, relax and let us to all the work for you from the moment you get engaged to the very day you walk down the aisle.

This package includes the following:

Planning:

- Initial 2 hour in-person consultation with bride and groom
- Unlimited phone / Skype and e-mail consultations
- Full assistance with selecting a wedding ceremony location and wedding reception venue
- Scheduling and attending all vendor meetings and negotiations with vendors
- Arranging / reviewing all vendor contracts
- Creating your own personalized couple wedding board
- Assistance with choosing a style / theme for your wedding
- Assisting you with creating and managing a budget that will allow you to have the wedding you desire. If you have already created your own wedding budget, we will be happy to work with it and make sure that nothing goes over your budget
- Wedding timeline development and distribution to selected vendors
- Assistance with Save the Date and Wedding invitations
- Venue walk - through and seating chart mapping
- Vendor recommendation in all of the following categories:
 - Catering
 - Wedding Cake/ Desserts
 - Decor & Design
 - Florist
 - Entertainment - MC, DJ, Band, Live Performances
 - Lighting & Sound
 - Photographers & Videographers
 - Photobooth Services
 - Ceremony Officiant
 - Transportation
 - Invitations & Wedding Day of Stationary



- Guest Gifts & Bridal Party Gifts
 - Bridal Services Including: Assistance with Bridal Dress and Bridesmaids Dresses, Hair & Makeup
 - Groom Services Including: Assistance with Groom and Groomsman's Attire
- Full assistance with creation of menu and drink selection, as well as scheduling food tastings of the menu. (Kosher and Non - Kosher catering available)
 - Assistance with engagement photo- shoot scheduling with the photographer
 - Hotel booking accommodation for out of town guests
 - Bridal party transportation arrangements
 - Detailed wedding timeline creation
 - Reviewing wedding timeline with bride & groom and their vendors
 - Revising all final changes of the wedding timeline and providing all vendors with the final wedding timeline
 - Wedding day checklist
 - Rehearsal dinner planning assistance as well as full set up and on site coordinating during the rehearsal dinner (up to 5 hours)

Wedding Day:

- Full day of onsite assistance with ceremony, reception and cocktail hour
- Wedding coordination by lead coordinator from start to finish, up to 15 hours
- Coordinating the flow of the ceremony, reception and wedding day
- Making sure everything is running smoothly and according to schedule
- Full set up of the venue, including: table decor, place cards, centerpieces, guest gifts, sweetheart table, wedding guest book and more
- Overseeing vendors production, set up and clean up
- Coordinating speeches and any other entertainment during the reception
- Providing complimentary bride & groom wedding day emergency kits
- Delivery of all final payments to all vendors (if requested)

For additional information, please contact us at classicaffairsbyjenna@gmail.com or 416-644-6774